

Inspiration Awards

Leadership in Family & Community Safety

2018 Nomination Guidelines

About the awards

The Ministry of Community and Social Services is pleased to present the 2018 Alberta Inspiration Awards in Family and Community Safety. Every November during Family Violence Prevention Month, government recognizes outstanding Albertans who are making a difference in their communities.

Their efforts to prevent family violence, sexual violence, child abuse and bullying contribute to violence prevention and advance healthy relationships for all Albertans.

Award categories

Family Violence (Up to three awards)

- Recognizes individuals, organizations or businesses who are working to prevent family violence and/or promote healthy relationships.

Sexual Violence (Up to three awards)

- Recognizes individuals, organizations or businesses who are working to prevent sexual violence and/or promote healthy relationships.

Child Abuse (Up to three awards)

- Recognizes individuals, organizations or businesses who are working to prevent child abuse and/or promote healthy relationships.



Bullying (Up to three awards)

- Recognizes individuals, organizations or businesses who are working to prevent bullying and/or promote healthy relationships.

Emerging Excellence (Up to one award)

- Recognizes youth or new professionals aged 24 or younger who demonstrate leadership in any of the above social issues.

Innovation (Up to one award)

- May be awarded to an individual, organization or business who demonstrates an innovative approach to any of the above social issues.

Lifetime Achievement (Up to one award)

- May be awarded to one individual to honour their long-term contribution to prevention and/or building healthy relationships.

Visit alberta.ca/inspirationawards to place your nomination today.

Family and community safety

These awards reflect the Government of Alberta's commitment to making life better for all Albertans. By working with its community partners, government is building an Alberta where families, individuals and children feel safe and protected.

Recognizing prevention efforts in:

- Family Violence
- Sexual Violence
- Child Abuse
- Bullying

Guidelines

The Inspiration Awards will be administered according to the following guidelines (subject to amendment by the Government of Alberta). Nominators and nominees must comply with these guidelines, and they will be deemed to have read and understood the requirements if they participate in the awards nomination process.

1. Award nominations can be made by individuals who are:
 - Residents of Alberta;
 - 13 years of age or older; and
 - Not related to the nominee.
2. Individuals may nominate Albertans on their own behalf or on behalf of an Alberta-based organization, agency, government office, business or group.
 - Individuals may also nominate groups, businesses, or registered non-profit agencies.
 - If a group or organization is nominated and is selected to receive an award, only one award will be issued.
3. Nominations (including all supporting material) become the property of the Government of Alberta and will not be returned.
4. Nominations that are incomplete or do not comply with these guidelines may be disqualified.
5. Nominees must meet the eligibility criteria outlined in this nomination package.
6. Nominations cannot be submitted without the permission of the nominee.
7. Only one nomination per individual can be submitted by the same nominator. The selection committee reserves discretion to recognize a nominee with an award from a category different than the one they were originally nominated for.
8. By signing the nomination form, each nominator and nominee:
 - Agrees to abide by the guidelines that govern the Inspiration Awards;
 - Consents to having their photograph taken for awards-related publicity purposes;
 - Consents to the use of their name, community, photograph and nomination material in any awards-related publicity carried out by Alberta Community and Social Services and the Government of Alberta;
 - Consents to the release of their name and address to the Members of the Legislative Assembly (MLAs) in their constituency; and
 - Consents to participating in award-related activities and functions, including the awards ceremony, in the event that they are selected as one of the award recipients.
9. We thank all participants for their interest; however, only successful nominators and nominees will be contacted regarding award results.

Eligibility Requirements

To be eligible, all nominees must:

- Meet the requirements outlined in the selected award category;
- Be a resident of Alberta; and
- Not be related to the nominator.

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10. In accordance with the *Freedom of Information and Protection of Privacy Act*, personal information about nominators and nominees is collected for the sole purpose of administering the Inspiration Awards. It will be used to select and publicize the achievements of award recipients.

11. For the purpose of these awards:

- A nominee has demonstrated contributions in prevention and/or building healthy relationships as it relates to one or more of the following social issues: family violence; sexual violence; child abuse; or bullying.
- Emerging Excellence is defined as a youth or new professional, aged 24 or younger.
- The Innovation Award is for making a demonstrated contribution in prevention and/or building healthy relationships through new ideas, approaches or methods that result in significant positive change.
- Lifetime Achievement is defined as a period of 25 years or more.

12. Decisions made by the committee are final.

The selection process

Award recipients are chosen by the awards selection committee.



All nominators and nominees will receive an email confirming their nomination was received. Award recipients and their successful nominators will be contacted when selected.

Each year, award recipients are honoured at an awards ceremony in November.

Supporting information

The nominator must attach a nomination letter that explains and provides specific examples of how the nominee demonstrates their commitment to family violence prevention and/or building healthy relationships.



One additional letter of support must be obtained from someone who is familiar with the nominee's contribution(s). Each letter should be a maximum of 600 words. Do not send information that is not specifically requested on the nomination form.

Make your nomination letter as specific as possible. For example, instead of saying the nominee is "committed to family violence prevention," provide a concrete example. Profiles of past recipients are available online at <http://humanservices.alberta.ca/inspirationawards>

Submit your nomination

Email, mail or fax the completed nomination form along with items listed in the above checklist to the address below. Mailed applications must be received or postmarked prior to the nomination deadline.

Inspiration Awards

Community and Social Services, Community Services and Supports Division

3rd Floor, 44 Capital Boulevard, 10044 – 108 Street
Edmonton, Alberta T5J 5E6

Attention: Gillian Barnes

Fax: 780-415-9345

Email: css.familyandcommunitysafety@gov.ab.ca

Help the Government of Alberta say thank you by recognizing the leadership of those working to make life better for Albertans.

Visit alberta.ca/inspirationawards to place your nomination today.

Declarations

I have read and agree to abide by the guidelines outlined in the nomination package. The nominee meets all eligibility criteria outlined in the nomination package.

Nominator's signature: _____ Date: _____

Nominee's signature: _____ Date: _____

Checklist – is your nomination package COMPLETE?

- Nomination form completed (all information sections are filled in)
- Signed and dated by nominator
- Signed and dated by nominee
- Nomination letter (maximum 600 words) is attached and includes examples of how the nominee demonstrates a commitment to ending family violence in Alberta
- Nominee's biography (maximum 100 words) that includes a summary highlighting contributions to prevention and/or building healthy relationships
- Additional letter of support (maximum 600 words) is attached, and includes examples of how the nominee demonstrates a commitment to ending family violence in Alberta
- Photo of nominee (format: uncropped JPEG, 1 MB+) or logo of organization being nominated (format: EPS, 300 ppi)

Questions?

Email, mail or fax the completed nomination form along with items listed in the above checklist to the address below. Mailed applications must be received or postmarked prior to the nomination deadline.

- css.familyandcommunitysafety@gov.ab.ca
- 780-422-5916 (can be accessed toll-free in Alberta by first dialing 310-0000).

The deadline for nominations is 4 p.m. on Friday, August 31, 2018.

Visit alberta.ca/inspirationawards to place your nomination today.

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2018 NOMINATION GUIDELINES

About the Nominee

Individual Organization Business

First Name: _____ Last Name: _____

OR, Name of Organization or Business being nominated:

Address: _____

City/Town: _____ Postal Code: _____

Telephone (day): _____ Telephone (evening)/cell: _____

Email: _____

Award Category (please check one category only)

Family Violence Bullying Sexual Violence Emerging Excellence
 Innovation Lifetime Achievement Child Abuse

About the Nominator

First Name: _____ Last Name: _____

Address: _____

City/Town: _____ Postal Code: _____

Telephone (day): _____ Telephone (evening)/cell: _____

Email: _____

How you know the nominee:

Are you making your nomination on behalf of an organization? Yes No

(if yes, please provide the name and address of the organization)

Organization Name: _____

Address: _____

City/Town: _____ Postal Code: _____

Telephone: _____

Email: _____

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