

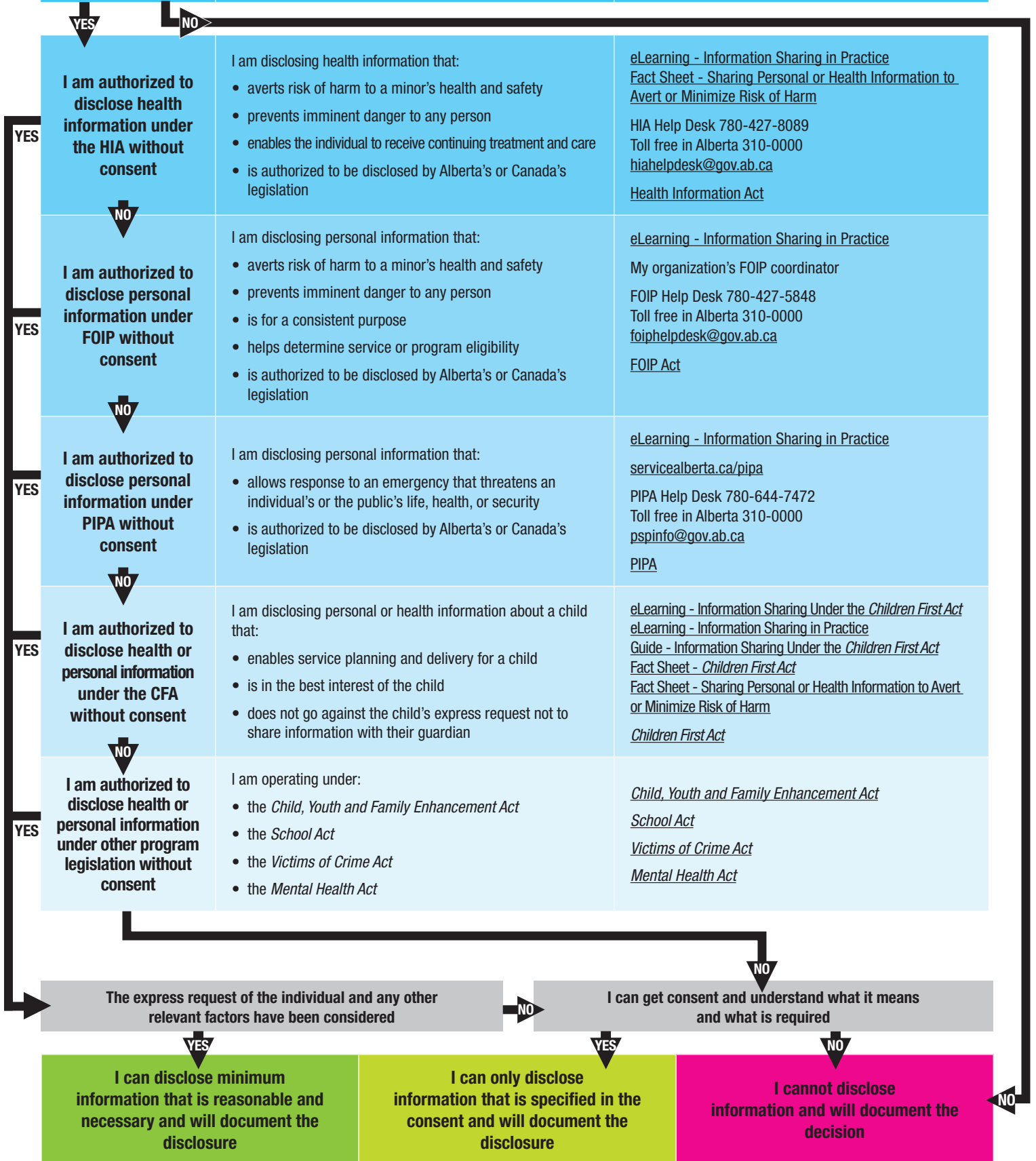


Information Sharing Decision Tree



For disclosure under the *Health Information Act (HIA)*, *Freedom of Information and Protection of Privacy Act (FOIP)*, *Personal Information Protection Act (PIPA)* and *Children First Act (CFA)*.

	Considerations	Resources
Request for disclosure of individually identifying personal or health information		Information Sharing Contact Centre 780-638-1372 Toll free in Alberta 310-0000 hs.infosharing@gov.ab.ca infosharing.alberta.ca
I can verify the requestor's identity	I understand why the information is needed, who it is about, and how it will be used I understand my organization's verification standards I will request additional information if needed	



CONSIDERATIONS

I have made a reasonable effort to ensure the information being disclosed is accurate and complete
I will follow my organization's information sharing policies and document management processes