

## **Information Sharing Decision Tree**



For disclosure under the Health Information Act (HIA), Freedom of Information and Protection of Privacy Act (FOIP), Personal Information Protection Act (PIPA) and Children First Act (CFA).

SHANING		
	Considerations	Resources
Request for disclosure of individually identifying personal or health information		Information Sharing Contact Centre 780-638-1372 Toll free in Alberta 310-0000 hs.infosharing@gov.ab.ca infosharing.alberta.ca
I can verify the requestor's identity	I understand why the information is needed, who it is about, and how it will be used I understand my organization's verification standards I will request additional information if needed	
YES NO		
I am authorized to disclose health information under the HIA without consent	I am disclosing health information that:  • averts risk of harm to a minor's health and safety  • prevents imminent danger to any person  • enables the individual to receive continuing treatment and care  • is authorized to be disclosed by Alberta's or Canada's legislation	eLearning - Information Sharing in Practice Fact Sheet - Sharing Personal or Health Information to Avert or Minimize Risk of Harm  HIA Help Desk 780-427-8089 Toll free in Alberta 310-0000 hiahelpdesk@gov.ab.ca Health Information Act

I am authorized to disclose personal information under **FOIP** without consent

YES

YES

YES

YES



I am authorized to disclose personal information under **PIPA** without consent



I am authorized to disclose health or personal information under the CFA without consent



I am authorized to disclose health or personal information under other program legislation without consent

I am disclosing personal information that:

- · averts risk of harm to a minor's health and safety
- · prevents imminent danger to any person
- is for a consistent purpose
- helps determine service or program eligibility
- is authorized to be disclosed by Alberta's or Canada's legislation

I am disclosing personal information that:

- allows response to an emergency that threatens an individual's or the public's life, health, or security
- is authorized to be disclosed by Alberta's or Canada's legislation

I am disclosing personal or health information about a child

- · enables service planning and delivery for a child
- · is in the best interest of the child
- does not go against the child's express request not to share information with their guardian

I am operating under:

- the Child, Youth and Family Enhancement Act
- · the School Act
- · the Victims of Crime Act
- the Mental Health Act

eLearning - Information Sharing in Practice

My organization's FOIP coordinator

FOIP Help Desk 780-427-5848 Toll free in Alberta 310-0000 foiphelpdesk@gov.ab.ca

**FOIP Act** 

eLearning - Information Sharing in Practice

servicealberta.ca/pipa

PIPA Help Desk 780-644-7472 Toll free in Alberta 310-0000 pspinfo@gov.ab.ca

eLearning - Information Sharing Under the Children First Act eLearning - Information Sharing in Practice

Guide - Information Sharing Under the Children First Act

Fact Sheet - Children First Act

Fact Sheet - Sharing Personal or Health Information to Avert or Minimize Risk of Harm

Children First Act

Child, Youth and Family Enhancement Act

School Act

Victims of Crime Act

Mental Health Act

The express request of the individual and any other relevant factors have been considered



I can get consent and understand what it means and what is required



I can disclose minimum information that is reasonable and necessary and will document the disclosure

I can only disclose information that is specified in the consent and will document the disclosure

I cannot disclose information and will document the decision

## **CONSIDERATIONS**

I have made a reasonable effort to ensure the information being disclosed is accurate and complete I will follow my organization's information sharing policies and document management processes

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