

**When it is time  
to move...**



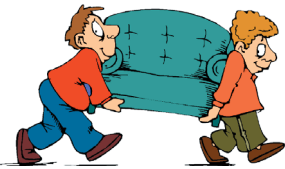
# When it is time to move, start with a list

There are many things to remember when you move. Use this booklet to help you. And ask your REALTOR for tips. A REALTOR is someone trained to help you buy or sell your home.



**Give notice.** If you rent, give your landlord notice that you will move, at least one month before the date you will go. You can tell him or her, but write a note as well, and keep a copy of it for yourself. Then there can be no mistake.

**Choose a moving company and plan your moving day and time with them.** If you cannot move your things yourself, you must find and book a company, or arrange to have a rental van. (If you have movers, you should insure your things while they are moved.) Ask people you know if they know a good mover. Ask 2 or 3 companies what it will cost



before you make up your mind which one you want. They will come and look at your things before they can say how much it will cost. Tell them how much of the packing you will do yourself. The more you do, the less the movers will cost. Ask them to give you a written price, so that both you and they will have a record of it.

**See your lawyer.** You will need at least 2 visits to your lawyer. This can take time.



**Tell business people.** There are many phone calls to make. If you find it hard to use the phone, ask someone you know to make the calls for you.

You need to call:      The phone company  
                                 The gas company  
                                 The electricity company

Give them your new address and tell them when you will need your services started.

**Get meters read.** If you have meters at your present address, ask to have them read the day you leave.

**Deliveries.** Phone or write with your new address to any newspapers or magazines that are sent to your home.



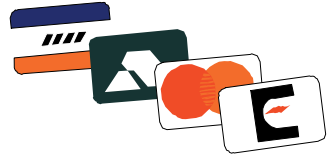
**Schools.** Tell your children's schools about your new address. If you need to change schools, talk to your children about it so they are ready. Let the new schools know your children will attend.

**Mail.** Go to the Post Office and ask to have your mail sent to you at your new address. You must fill in a form and pay for this. You can pay for one month, three months or longer. You may be able to pick up your mail at your old address, but sometimes that does not work well.

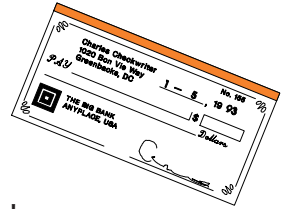
**You will also need to get your address changed:**

- at your bank

- on your credit cards
- on your library card
- on your driver's licence.



**Cheques.** If you use cheques, you will need new ones that show the new address. You may want to move from your branch of the bank to another one that is closer to your new home. If so, you must let the bank know.



**Tell your friends** your new address, and also your phone number if it will be different.

**Let others know.** Think if there are other people who will need your new address and let them know. These people may be a doctor, counsellor, employer, support worker (someone who gives support to a person with a disability) — anyone who works with you. If you go to a temple, mosque, synagogue or church, let people there know you have a new home.



**Keep your pet safe.** If you have a dog or cat, ask someone to look after them while you move. They may be upset and try to run away while you are busy.



**Collect boxes** (from supermarkets, liquor stores, friends, or buy from movers).

**Start packing** things you do not need every day.



**Get rid of things you do not want.** You may be able to sell them; or give them to someone; or maybe just throw them out if they are very worn.

**Clean** your place as well as you can. If you rent, it will help when you ask for your **security deposit**. A security deposit is the sum of money you pay to a landlord when you move in, apart from your rent. It is to cover the cost of any damage to the place when you lived there. It also covers any money still owed to the landlord when you move out. The landlord will keep some of that money if there is cleaning to be done.



**Walk-through.** Your landlord will want to check your present home when you leave. This is called a *walk-through*. If there is damage, dirt, or things missing, you may not get your security deposit back.

**Keys.** You must arrange to return the keys of your old home. You will get the keys for your new one when the home becomes yours.



**Good luck in your new home!**



## What the words mean

**REALTOR.** A REALTOR is a real estate agent (someone trained to help you buy or sell your home). REALTORS are members of the Canadian Real Estate Association and follow the rules of the association. They can find information for you about many homes. (REALTOR is always written this way.)

**Security deposit.** This is a payment you make to your landlord when you rent a home. It is used to make repairs when you leave and to cover the cost of any money you still owe. You may get some of this money back when you leave.

**Utilities.** Electricity (power) and water.

**Walk-through.** This is the inspection you and your landlord do when you move into or out of a rental place. Both of you note any damage and make a list of what is there. Then when you leave, your landlord will not charge you for missing things or repairs that were needed before you moved in.



Here is a list of the booklets which  
may help you buy a home:

- **The first steps when you buy a home**
- **Mortgages and other money matters**
- **What to check when you buy a home**
- **Your home-buying team**
- **Make an offer to buy a home**
- **When it is time to move...**

These booklets are for general information only.  
They do not take the place of professional help.

You will still need to talk to  
a REALTOR (this is a real estate agent), a lawyer, and a lender.

You can get copies of these booklets at:

The Home Program  
c/o CTD Housing Solutions Edmonton Ltd.  
10242 105 Street NW, 6th Floor  
Edmonton, AB T5J 3L5

phone: (780) 504-6161

fax: (780) 471-6831

email: [homeownership@thehomeprogram.ca](mailto:homeownership@thehomeprogram.ca)

website: [www.homeprogram.ca](http://www.homeprogram.ca)

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