



ALBERTA

ADVANCED EDUCATION

Office of the Deputy Minister

MINISTERIAL ORDER NO. 308/2016

I, ROD SKURA, Deputy Minister of Advanced Education, in accordance with Section 45(1) of the Income Support, Training and Health Benefits Regulation under the *Income and Employment Supports Act*, determine the acceptable attendance requirements for EI and Non-EI Full-time Learners, as set out in the attached Appendix, to maintain income support and benefits and training benefits while attending full-time training programs approved by Advanced Education.

This Order is effective April 1, 2016.

DATED at Edmonton, Alberta this 18th day of March, 2016.

Rod Skura
Deputy Minister of Advanced Education

APPENDIX

EI and Non-EI Full-time Learners

Section 45(1) – For the purpose of determining whether a learner member has met the acceptable attendance for EI and Non-EI Full-time Learners to maintain income support and benefits and training benefits while attending full-time training programs approved by Advanced Education, the following requirements shall be applied under this section:

- (a) the learner must attend training regularly;
- (b) the learner member must report both excused and unexcused absences to training providers and provide supporting documents in accordance with the requirements of the training providers;
- (c) a learner member who exceeds the training provider's policy on unexcused absences is considered automatically withdrawn from the approved full-time training program;
- (d) a learner member who is absent for more than three consecutive weeks, excused and/or unexcused, will be considered automatically withdrawn from their training program, unless authorized by the Director;
- (e) a learner member who completes their approved training program earlier than the scheduled completion date will be considered withdrawn from their approved training program.