

Subject: Learner Application Process - Non- EI Learners - Child Support Services

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### BACKGROUND:

Child Support Services (CSS) helps single parents and parents of blended families negotiate child support agreements or obtain court orders. Agreements and orders may be registered with Alberta Justice for enforcement and collection to increase the likelihood that child support payments will be made.

Non-EI Learners were required to complete a Child Support Services form (Schedule 7) of the EMP 5569 Learner Income Support Application (Full Time Study) when:

- The Learner is a single parent, or
- The Learner and their spouse/partner are not both the biological or adoptive parents of all the dependent children listed on the Income Support Application for Learners.

**INTENT:**

To update staff in the change in policy regarding mandatory Child Support Services referral for non-EI Learners. CSS is voluntary for Learners and they can independently request services by contacting their nearest Child Support Services office.

**POLICY:**

The following Learner Income Support policies have been updated:

[Overview of Benefits and Services](#)

[Learner Income Support Benefits - Core Shelter Benefit](#)

[Application Process - Child Support Services](#)