

Policy Manual Update

Subject: The Income and Employment Supports Appeal Panel (formerly

the Citizens' Appeal Panel)

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Human Services Common Service Access Division:

Common Service Delivery

Tuition-based Public and Private Training Providers

Student Aid Alberta

BACKGROUND:

In May 2013 the Citizens' Appeal Panels were dissolved and two new provincial appeal panels were established: (1) the Assured Income for the Severely Handicapped Appeal Panel; and (2) the Income and Employment Supports Appeal Panel.

INTENT:

To update ETW/BFE and Learner policies to reflect the new Income and Employment Supports Appeal Panel changes.

POLICY:

The following ETW/BFE policies have been updated:

Special Groups-16 and 17 Year Olds Not on Parent's File

Special Groups-Financial Administrators, Public Trustee or Third Party

Payments

Special Groups-Persons with Immigration Status

Continuous Needs-Child Care

Supplementary Health Benefits-Special Diets

Appeal and Decision Review-Appeals through Income and Employment

Supports Appeal Panel

Appeal and Decision Review-Introduction and Authority

Appeal and Decision Review-Right to Appeal and the Appeal Process

Overpayment, Debt and Recovery-Introduction

Overpayment, Debt and Recovery-Recoveries System

Administrative Procedures-Application Process-Income Support Supervisor

The following Learner policies have been updated:

Appeals and Reviews-Appeal and Decision Review/Introduction and Authority Appeals and Reviews-Appeals Through an Income and Employment Supports Appeal Panel

Appeals and Reviews-Post Verification Reviews

Appeals and Reviews-Right to Appeal and the Appeal Process

Learner IS Benefits-Policy Governing All Benefits-General

<u>Learner IS Benefits-Core Essential Benefits</u>

Learner IS Benefits-Core Shelter Benefits

<u>Learner IS Benefits-Director Approval</u>

Service Management-Learner IS Overpayments (Liability Cases) and Debts

Service Management-Learner IS Recoveries-Defaulting Sponsors

Service Management-Learner IS Recovery of Debts