

Subject: **Assignment of Benefits (AoB) General Policy Update- Service Canada Requirements**

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BACKGROUND:

Due to the COVID-19 pandemic, in 2020 Service Canada and Alberta entered into a temporary agreement to allow for verbal attestation/authorization instead of a wet signature on the **INS 3113 Assignment of Benefit** form.

Effective July 1, 2022, the temporary agreement with Service Canada expired. The **INS 3113 Assignment of Benefit** form going forward must contain a wet signature, per Service Canada's requirements.

INTENT:

To remove the 2020 temporary agreement information and update policy to the requirement for a wet signature. Staff must ensure the client signs the forms before submitting to Service Canada.

POLICY:

The following policies have been updated:

[Assignment of Benefits: General Policy](#)