How to password protect a Zip file with 7Zip

Human Services

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How to password protect a Zip file with 7Zip

1. Select the files/folders you want to archive using 7Zip.

 files to zip 					
Preview	Share with 🔻	Print	Burn	New folder	
		Name		*	Date modifi
2		🔄 IMG_	20120226_1	52926.jpg	26/02/2012
x		🔛 IMG_	20120228_2	21656.jpg	28/02/2012
Places		🔛 IMG_	20120228_2	21706.jpg	28/02/2012
		🔛 IMG_	20120228_2	21714.jpg	28/02/2012
		🔛 IMG_	20120301_1	31255.jpg	01/03/2012
ents					
ads					

2. Right click and hover over the 7Zip context menu item until the submenu expands.

IMG_20120226_1529	26.jpg	26/02/2012 14:29		JPEG image	0 KB
IMG_20120228_2216	<u> </u>	20/02/2012 21 16	1	JPEG image	1,486 KB
IMG_20120228_2217		Preview		JPEG image	1,578 KB
IMG_20120228_2217		Edit with GIMP		JPEG image	1,514 KB
IMG_20120301_1312		Set as desktop background		JPEG image	1,457 KB
		Edit			
		Print			
		MediaInfo	L .		
	4	SkyDrive Pro 🕨			
		Rotate clockwise Rotate counterclockwise			
	7-	7-Zip	-	Add to archive	
	2	Edit with Notepad++		Compress and email	I
		Defraggler •		Add to "files to zip.7	z"
		Scan with OfficeScan Client		Compress to "files to	o zip.7z" and email
		Share with		Compress to "files to	יי zip.zip" and email
		Candda	1		

3. Select the "Add to archive" submenu item.



IMG_20120226_1529	26.jpg	26/02/2012 14:29		JPEG image	0 KB
IMG_20120228_2216	· · ·	20/02/2012 21.1C	7	JPEG image	1,486 KB
IMG_20120228_2217		Preview		JPEG image	1,578 KB
IMG_20120228_2217		Edit with GIMP		JPEG image	1,514 KB
IMG_20120301_1312		Set as desktop background		JPEG image	1,457 KB
		Edit			
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		MediaInfo			
	6	SkyDrive Pro	ι.		
		Rotate clockwise Rotate counterclockwise			
		7-Zip		Add to archive	
	2	Edit with Notepad++		Compress and email.	
		Defraggler •		Add to "files to zip.7z"	
		Scan with OfficeScan Client		Compress to "files to Add to "files to zin zin	zip.7z" and email o"
		Share with		Compress to "files to	zip.zip" and ema
		Canada a	-		

4. In the "Add to Archive" screen that appears, give your archive a name, select your archive format and compression level. Then under encryption type in the password you want, click on Show Password if required, then press OK for 7Zip to process your files and created your zip file.

Add to Archive		
Archive: files to zip.zip		
Archive format:	zip 👻	Update mode:
Compression level:	Ultra 🔻	Add and replace files 🔹
Compression method:	Deflate 🔹	Options
Dictionary size:	32 KB 🔹	Compress shared files
Word size:	128 💌	Encryption
Solid Block size:		Enter password:
Number of CPU threads:	4 • /2	
Memory usage for Compressing:	132 MB	
Memory usage for Decompressing	: 2 MB	Show Password
Split to volumes, bytes:		Encryption method: ZipCrypto
Parameters:	·	
		OK Cancel Help

5. Next 7Zip will compress your files into an archive and add the password.

2 4% Compressing file	s to zip.zip			
Flapsed time:	00:00:00	Total size:	6032 KB	
Remaining time:	00:00:02	Speed:	2070 KB/s	
Files:	4/5	Processed:	289 KB	
Compression ratio:	98%	Compressed size:	286 KB	
IMG_20120301_131255	jpg			
	· · · · · · · · · · · · · · · · · · ·			
	Background	Pause	Cancel	
الــــــــــــــــــــــــــــــــــــ				

6. The archive will be saved in the same folder as the files you have chosen to archive unless you changed the location in the Archive options screen. If you double click on the archive file you will be confronted with the files you archived. Double clicking on any of the files will cause the password prompt to appear.

 Extract all 	files			
ites		Name	Туре	
sktop		IMG_20120226_152926.jpg	JPEG in	nage
pbox		IMG_20120228_221656.jpg	JPEG im	nage
ent Places Password n		eeded	IPEG in	nage nage
es uments	File pase	IMG_20120228_221656.jpg' is sword protected. Please enter the	ок	age
n <mark>load</mark> s	pas	sword in the box below.	Skip File	
box	Pag	award:	Cancel	

7. Send the file password to the recipient in a separate email.