

Subject: Tools and Resources to support LMTA Implementation

Number: ETS-MEMO-2019-001

Date Issued: June 17, 2019

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MESSAGE:

As of today, the new Mobius changes will be live and the updated data collection requirements will begin. The data collection is mandatory and will be used to complete reporting to the federal government and will inform development of employment and training program and service in the future.

For your reference, please see below for links to updated forms, business processes and tools. Also please note that outdated information has been removed.

The following existing forms, tools and resources have been updated and posted:

- [Training and Employment Service Request form](#)(TESR)
- [Mobius Service Plan Summary](#)
- [Plan item descriptions](#) – Red font has been used to denote key changes
 - Career Planning
 - Employment
 - Financial Independence
 - Information
 - Non-Financial Support
 - Training
- [Mobius Program code chart for 2019-2020](#)

- [Request for New and Amended Product Provider form](#) (RNAPP)
 - For programs and services approved by Advanced Education
 - For programs and services approved by Community and Social Services
 - For programs and services approved by Labour and Immigration
 - For unique programs approved by the Statutory Director (IESA – Training Provider Regulation Section 2)
 - Tips for Completing the RNAPP

The following business processes have been updated or retired. The retired business processes have been removed from the Mobius manual.

Updated Business Processes	Retired Business Processes
R01. Register a Person	R01. Register a Person
R02. Assessment <ul style="list-style-type: none"> • R02.1 Employability Assessment (EA) • R02.2 Service Needs Determination (SND) 	R02. Assessment
R03. Service Management <ul style="list-style-type: none"> • R03.1 Service Management is currently being revised and is "Under Construction" • R03.2 Service Plan Closure 	R03. Service Management (as is currently written)
R10. Disability Related Employment Supports (DRES)	R10. Disability Related Employment Supports
I01. Determining LMDA Eligibility	I01. Preliminary Employment Insurance Verification
I02. Determining Financial Assistance – EI Claimant	I02. Potential Employment Insurance Status Verification
I03. EI Status Screen ***remains for historical viewing***	
I04.– Authorizing EI Benefits <ul style="list-style-type: none"> • I04.1 Authorizing EI Benefits – Referral to Training • I04.2 Exchange of Information ***remains for historical viewing***	
I05. Feepayer	I05. Feepayer

The following new business processes have been added:

- [R12. Alberta Job Corps](#)

- [I06. EI Verification Process transition](#)
- [R13. Exposure Courses](#)
- [R14. No/Light Touch \(N/LT\) Interventions](#)
- [R15. Request for Training and Employment Services](#)