

Subject: Employment Insurance (EI) Reporting Instructions

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MESSAGE:

Individuals in receipt of Employment Insurance (EI) benefits are required to submit biweekly reports to demonstrate their continued entitlement. Resource tools are available to assist EI recipients with completion, while participating in an approved employment service or training program.

The following resource tools have been reviewed and replaced:

- [How to complete EI Reports – Employment Services](#)
- [How to complete EI Reports – Self-Employment Program](#)
- [How to complete EI Reports – Work Foundations, Integrated Training, Occupational Training](#)
- [How to complete EI Reports – Workplace Training](#)