Alberta Alberta Works

Memorandum

**Employment & Training Programs and Services** 

Subject:	Updated Learner Income Support Application and Completion Instructions
Number:	ETS-MEMO-2016-007
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Issuer:	Kevin Inkster Acting Executive Director Employment and Financial Program Policy
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## MESSAGE:

In order for an Albertan to access funding for English as Second Language (ESL) training through the Alberta Works program, they must provide proof of English language proficiency. This requirement ensures that Albertans have accessed their full entitlement to Language Instruction for Newcomers to Canada (LINC) and have reached a certain language benchmark prior to applying for the Alberta Works program.

The Learner Income Support Application for Full-Time Study and Completion Instructions have been updated to request proof of English proficiency from prospective learners. This information was previously collected through the Authorized Official, however will now be captured on the Learner Income Support Full-Time Study Application.