Subject:	CEIS Policies affected by Compass System Implementation
Number:	ETS-2022-005
Date Issued:	June 8, 2022
Effective Date:	June 8, 2022
Issuer:	Todd Shatford Executive Director Employment Services & Resources Alberta Community and Social Services
Distribution:	**Community and Social Services** Delivery Services **Advanced Education** Foundational Learning Supports Student Aid Alberta **Labour and Immigration** Workforce Strategies Division: Program Effectiveness Training and Employment Services Strategy and Policy Division: Workforce Evidence, Engagement and Strategic Policy **Training Providers** Subscribers to Alberta Works Updates Distribution list

BACKGROUND:

Community and Social Services is introducing a suite of digital solutions called Compass. Compass provides access to programs and services, along with self-service options for applicants. At this time only internal Government of Alberta staff will have access to Compass.

INTENT:

To address the introduction of Compass Assessment, Service Plan, and Service Management policies have been updated resulting in the consolidation of content and the addition of new terminology to accommodate Compass Implementation.

The chart below provides a visual of how policy language and system language are related.

Policy Term Chart

Policy Term	Mobius Term	Compass Term
A recognized assessment	Employability Assessment	Employment Readiness Assessment
Specialized Client Assessment	Specialized Client Assessment	Specialized Client Assessment
A recognised assessment	Service Needs Determination	n/a

Individual Plan	Service Plan	Action Plan
Plan Management	Service Management	Case Management
Process	Mobius Business Process	Compass Tooltips

POLICY:

The following CEIS policies were updated:

Previous Policy Page	Updated Policy Pages
Assessment Overview	Assessments
Service Needs Determination Assessment	
Employability Assessment	
Specialized Client Assessment	
Service Management	Individual Plans
Service Plan	

Note: The Needs Identification (NI) is no longer a recognized assessment for either the Income Support Program or CEIS.

It is recognized that pages in the CEIS policy manual may exist that to refer to Mobius terms for Assessment, Service Plan, and Service Management. Please use the **Policy Term Chart** until remaining policy pages are updated.

Note: The following will continue to be entered into Mobius:
- Feepayer,
- Light touch/no touch and aggregate level activities, such as delivery events.

CEIS policy questions can be sent to the CEIS mailbox at css.ceis@gov.ab.ca.