

Subject: Workforce Development Policy Revisions: Age Exception, Eligible Employers
Procurement Process

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Issuer: Todd Shatford
Executive Director
Employment Services & Resources
Alberta Community and Social Services

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BACKGROUND:

Workforce Development (WD) services are an element under Career Employment and Information Services introduced in August 2021.

Revisions to the policy include:

- Addition of an Age Exception: The original minimum age requirement for participants in WD services was 18. The revision now provides policy support for the delivery of Employment Services to those under the age of 18 in approved circumstances.
- Enhanced criteria for Eligible Employers: The original criteria to identify eligible employers to participate in Workforce Development services was imprecise. The revision provides specific Eligible Employer criteria.
- Elimination of specific procurement terms: The original policy identified a specific procurement method for providing Workforce Development services. The policy no longer provides a procurement method. This change removes restrictions on the method used for procuring WD services.

INTENT: To provide direction and considerations for designated Authorized Officials to support the provisions of WD services.

POLICY: The following CEIS policy was revised:

- [Workforce Development](#)