

Employment & Training Programs and Services

Subject: Workforce Development Policy

Number: ETS-2021-005

Date Issued: August 13, 2021

Effective Date: Immediately

Issuer: Todd Shatford

Executive Director

Employment Services & Resources Alberta Community and Social Services

Distribution: Community and Social Services

Delivery Services

Advanced Education

Foundational Learning Supports

Student Aid Alberta

Labour and Immigration

Workforce Strategies Division:

Program Effectiveness

Training and Employment Services

Strategy and Policy Division:

Workforce Evidence, Engagement and Strategic Policy

Training Providers

Subscribers to Alberta Works Updates Distribution list

BACKGROUND:

Workforce Development (WD) services are an element under Career Employment and Information Services.

WD Services consist of multiple components which include:

- Employment Development Activities
- Work Exposure
- Work Maintenance and Support
- Additional Support Activities
 - o WD-Exposure Courses
 - WD-Employment Supports

WD Services are to help individuals:

- Develop skills to address and overcome identified barriers to employment
- Obtain and maintain employment,
- Develop skills needed for effective labour market attachment/re-attachment, and
- Connect with employers needing to fill jobs.

Classification: Protected A

INTENT: To provide general direction and considerations for designated Authorized Officials assessing individuals for WD services, eligibility determination, and service management decisions.

POLICY: The following CEIS policies were created:

• Workforce Development

BUSINESS POLICY: The following CEIS Business Process was created:

- R16 Workforce Development
- R17 Workforce Development Persons With A Disability
- R18 Workforce Development Work Exposure
- R19 Workforce Development Additional Support Activity Exposure Course

TOOLS AND RESOURCES - MOBIUS

- Plan Item Descriptions
- Mobius Service Plan Summary

TOOLS AND RESOURCES - EMPLOYMENT AND TRAINING PROGRAMS

• Mobius Program Codes

Classification: Protected A