

Program Policy Manual Update

Assured Income for the Severely Handicapped

Subject: Overpayment Delegations of Authority

Number: AISH-Program-2024-004

Date Issued: April 25, 2024

Effective Date: Immediately

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Distribution: Seniors, Community and Social Services

Employment and Financial Services
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BACKGROUND:

Work is underway to improve the overpayment process. The first phase of overpayment improvements is related to process improvements and new delegations of authority for overpayment decisions.

INTENT:

To update policy and streamline the procedures to reflect the changes including:

- distinguishing between identifying potential overpayments, assessing overpayments, and the decision to require or exempt the repayment of an overpayment,
- eliminating the requirement to assess certain overpayments that meet the requirement to be exempt from the requirement to repay.

POLICY:

The following program policies have been updated and/or renamed:

Assessing an Overpayment

Notice of Overpayment

Criteria for Exempting the Requirement to Repay an Assessed Overpayment

Classification: Protected A

Determination of Debt

Recovery of Debt

Classification: Protected A