

## **Program Policy Manual Update**

Assured Income for the Severely Handicapped

Subject: Assessing Underpayments and Applying Underpayments to Debts

Number: AISH-Program-2020-003

Date Issued: January 16, 2020

Effective Date: Immediately

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Income and Employment Branch

Distribution: Community and Social Services

AISH Program Policy Manual Update Subscribers

## **BACKGROUND:**

When an underpayment is assessed, clients have the right to appeal the amount of the underpayment.

A separate decision is made when an underpayment is applied to a debt. This decision is not subject to appeal.

## INTENT:

To clarify that assessing an underpayment and applying an underpayment to a debt are two separate decisions.

## **POLICY:**

The following AISH program policy has been updated:

**Underpayments**